

DOUGLAS, WYOMING

Used To Be Yours

Consignment Boutique ♥ Douglas, Wyoming

Shop. Consign. Repeat.

Consignor Welcome Package ♥

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[instagram.com/usedtobeyoursboutique](https://www.instagram.com/usedtobeyoursboutique) | [facebook.com/UsedToBeYoursBoutique](https://www.facebook.com/UsedToBeYoursBoutique)

DROP OFF — NO APPOINTMENT NEEDED

Tuesday–Friday 11am–6pm

Saturday 12pm–4pm

Closed Sunday & Monday · Holidays posted in store & on social

Please read this packet, then sign and return the last page.

A NOTE FROM JANNA

Welcome to the Family ♥

Dear New Consignor,

Welcome to Used To Be Yours — and thank you for choosing to consign with us. I'm genuinely glad you're here.

I opened this shop in June 2013 with one stubborn belief: good clothing deserves more than one life. Thousands of pieces have come through our doors since, and I still take real pride in every single one — someone in Douglas is wearing it right now.

Turn the page and I'll show you why this work matters to me, and why your closet cleanout is bigger than it looks.

Inside this packet you'll find how consigning works here, what happens after you drop off, the brands and quality we look for, how and when you get paid, tips to get more of your items accepted, and your consignment agreement. Please read it carefully — especially the agreement.

Consigning should be easy: no appointment, no pressure, no guessing. Bring up to two white 13-gallon bags a month during open hours and I'll handle the rest. If a batch doesn't meet our standards, I'll tell you the main reasons so your next bag does even better.

If you ever have a question, just stop in, call, or email. I'm almost always here, and I'm always happy to help.

Thank you for being part of this — for keeping good clothing out of landfills and for supporting a small business in our corner of Wyoming. Welcome to the family. I can't wait to see what you bring in.

With love & gratitude,

Janna

OWNER, USED TO BE YOURS CONSIGNMENT BOUTIQUE

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WHY YOUR CLOSET CLEANOUT MATTERS

The Mountain You Can See From Space ♥

Every closet cleanout ends up somewhere. Most people have never seen where.

There's a place in the Atacama Desert in Chile where the world's discarded clothing goes to die. It's a mountain of castoff garments — jeans, t-shirts, fast-fashion dresses worn once and tossed — piled so high and so wide that you can see it from space on satellite images. Most people have no idea it exists. I didn't either, until I went down a rabbit hole one night and couldn't stop thinking about it.

Chile is one of the largest importers of secondhand clothing in the world. Around 59,000 tons of it arrive at the country's northern port every year. The sellable pieces get pulled. The rest — the vast majority — is dumped in the desert, because no one will pay to dispose of it properly. It doesn't biodegrade. A few years ago the pile caught fire and sent toxic smoke drifting into nearby neighborhoods. The UN has called it an environmental and social emergency.

~59,000

TONS ARRIVE IN CHILE
EACH YEAR

~39,000

TONS DUMPED
IN THE DESERT

<1%

OF CLOTHING EVER RECYCLED
INTO NEW CLOTHING

I tell you this not to make you feel guilty — we've all thrown clothes away — but because it's the reason this little shop exists. Every single piece you bring through our door is a piece that doesn't end up in a pile like that. It gets a second life. Someone here in Douglas wears it, loves it, and the cycle keeps turning instead of ending in the sand.

That's what consigning really is. It looks like cleaning out your closet. It's actually a small, stubborn act of keeping good things in the world a little longer.

Thank you for being part of the turning tide. ♥

FAST FASHION FACT

Americans send 11.3 million tons of textiles to landfills every year — 7.7% of everything we bury. Only about 15% of used clothing is ever reused or recycled. — U.S. EPA, 2018

SIMPLE, START TO FINISH

How To Consign ♥

We've kept this as easy as we can. Here's how it works, start to finish:

1 Prepare Your Items

Wash, dry, and look everything over before you bring it in — stains, pilling, missing buttons, broken zippers, worn soles. Give anything a pet might have napped on a good lint-roll at home; pet hair is the number-one reason we have to pass on an otherwise great piece.

2 Pack Your Bag

Up to 2 white 13-gallon kitchen bags per account, per calendar month. White bags for three practical reasons: we can write your account info right on the bag, they're light enough to actually lift (the big 30-gallon black bags are more than my back can handle these days), and they stack far better than boxes. If you don't have white bags at home, just ask — we're happy to send you home with a couple so you don't have to use a black one. Write your name on every bag — account number too if you remember it, and if you don't, we'll look it up. Fold or roll clothes, nest shoes in pairs, stuff handbags to hold their shape. Décor and small furniture can come in separately. Two people in one household may each have their own account.

3 Drop Off During Business Hours

No appointment needed. Tuesday–Friday 11am–6pm or Saturday 12pm–4pm, at 206 E Center St. Plan a little extra time on your first visit so we can go through the bag together. After that, you can leave bags and go.

4 We Review & Price Your Items

We look at each item for quality, condition, brand, season, and what sells here, then price it to move. On your first visit we sort together, so you leave with anything we can't take and know why. After that, anything we can't use follows the donate-or-call choice on your account.

5 Get Paid

When your items sell, you earn 40% of the pre-tax selling price. Payouts happen on the 15th of every other month — just let us know by the 10th that you'd like one. Take it as a check, as store credit with a 10% bonus, or a mix of both, whatever suits you that time.

2 WHITE BAGS / MONTH ♥ NAME ON THE BAG ♥ 90 DAYS ♥ 40% TO YOU ♥ PAYOUTS BY REQUEST

FAST FASHION FACT

Wearing a garment twice as long cuts its carbon footprint by roughly 44%. That's exactly what consigning does. — Ellen MacArthur Foundation

THE PART MOST PACKETS SKIP

After You Drop Off ♥

This is what happens once your bags are in our hands — so you're never left guessing.

First visit: we go through the bag together.

Bring the signed last page, plus your phone, email, and mailing address. We'll sort side by side, anything we can't take goes home with you, and we'll tell you why. Returning consignors just use the same account.

You choose donate or call — once.

When we open your account we'll ask what to do with items we can't use on later drop-offs. Most people choose donate. If you choose call, we'll phone you only when there's something to pick up. It's a one-person shop, so we don't send out accepted-or-declined lists — but ask any time you're in and we'll tell you.

If you chose call: 7 days to pick up.

Please collect those items within 7 days of our call — space back here is tight. After 7 days, unclaimed items become shop property and may be donated or set aside for the annual bag sale.

We review returning bags as we can.

You may leave bags and go after that first visit — just make sure your name is on each bag before you set it down. A bag with no name can't be matched to an account, and we see more mystery bags than you'd think. The 90-day consignment period starts the day we accept and tag an item — not drop-off day.

Accepted items stay for 90 days.

Once an item is accepted and tagged, it can't come back early. After 90 days, unsold items become shop property and go to local charities or the annual bag sale.

Checking your balance or requesting a payout.

Ask in store, call, or email with your name or account number and we'll look up your balance. Want a check? Let us know by the 10th so it's ready for you on the 15th. Your earnings wait for you — there's no rush to collect.

SEASONAL TIMING

- ♥ Wyoming weather is its own calendar
- ♥ Winter, boots & coats: July–December
- ♥ Summer, sandals & shorts: January–June
- ♥ Year-round basics: anytime
- ♥ Off-season pieces may wait for their season — even when the brand is right

FIRST VISIT CHECKLIST

- ♥ Signed last page of this packet
- ♥ Phone, email, mailing address
- ♥ Donate or call preference chosen
- ♥ Up to 2 white 13-gallon bags, name on each
- ♥ Plan time to sort the first bag together

FAST FASHION FACT

The average American throws away about 81 pounds of clothing a year. Two white bags a month, consigned instead, keeps most of that in circulation. — Council for Textile Recycling

QUALITY NAMES OUR SHOPPERS KNOW

Brands We Love ♥

These are examples — not a complete list. When in doubt, bring it in and we'll take a look. "Select" next to a fast-fashion name means current style and excellent or NWT condition only — not worn-out basics.

PREMIUM & DESIGNER \$\$\$

Michael Kors
Coach
Kate Spade
Dooney & Bourke
Brighton
Patricia Nash
Brahmin
Marc Jacobs
Tory Burch
Cole Haan
Frye · UGG
Ted Baker
Rebecca Minkoff

CONTEMPORARY \$\$

Free People
Anthropologie
Madewell
Johnny Was
Lucky Brand
WHBM
Lululemon · Athleta
Theory · Vince
Eileen Fisher
Alice + Olivia
Paige / AG Jeans
7 For All Mankind
AGOLDE / Mother

QUALITY CASUAL \$

American Eagle
Express
Gap / Banana Republic
J.Crew
Maurices
Buckle (BKE, Daytrip)
Aerie / LOFT
Urban Outfitters
Everlane
Mango
Zara (select)
H&M (select)
Abercrombie (new)

ACTIVE & OUTDOOR

The North Face
Patagonia
Columbia
Under Armour / Nike
PINK / Victoria's Secret
prAna / Vuori
Arc'teryx
On Running / Hoka
Brooks / Salomon
REI Co-op
Mountain Hardwear
Sorel · Smartwool
Carhartt

WESTERN & WYOMING

Ariat
Wrangler
Roper
Rock & Roll Denim
Miss Me
Double D Ranch
Ryan Michael
Pendleton
Cruel Girl
Kimes Ranch
Cinch
Dan Post / Tony Lama
Justin · Lucchese · Corral

WORK & TRENDING

Ann Taylor / Tahari
Calvin Klein
Brooks Brothers
MM LaFleur
Vince Camuto
Skims
Reformation
Farm Rio
Good American
Girlfriend Collective
Levi's
Aritzia / Wilfred

Not sure if your brand qualifies? Bring it in. We look at every item individually and will always tell you what we can and can't take.

ONLY THE BEST FOR OUR SHOPPERS

Quality Standards ♥

Our shoppers trust that everything on the floor is ready to wear. That trust is what sells your pieces, so every item is held to these standards.

WE ACCEPT

- ✓ Excellent or like-new condition
- ✓ Current styles (last 3–5 years) or truly timeless
- ✓ Clean, freshly laundered items
- ✓ Free of stains, tears, or damage
- ✓ Free of pet hair and odors
- ✓ Buttons, zippers & hardware intact
- ✓ Women's, men's & maternity
- ✓ Western wear & boots
- ✓ Athletic & outdoor wear
- ✓ Handbags, belts, hats, scarves, jewelry
- ✓ Household décor & small furniture
- ✓ Prom & homecoming (≈ last 2 years)
- ✓ Swimwear — new / like-new only

WE DON'T ACCEPT

- ✗ Stains, holes, or tears
- ✗ Pilling, fading, or heavy wear
- ✗ Stretched-out elastic or necklines
- ✗ Missing buttons or broken zippers
- ✗ Strong odors (perfume, smoke, must)
- ✗ Pet hair or lint
- ✗ Outdated styles (5+ years, unless timeless)
- ✗ Used undergarments
- ✗ Counterfeit or replica items
- ✗ Kids' or baby clothing
- ✗ Wedding dresses
- ✗ Heavily altered or DIY-modified items
- ✗ Off-season pieces we can't floor right now

About pet hair.

It's the number-one reason we have to pass on otherwise great pieces, and once it's on the floor it ends up on everything around it. Lint-roll at home before you drop off. If an accepted item still needs heavy lint-rolling on our end, a \$1-per-item cleaning fee applies.

SHOES, BAGS & DÉCOR

- ♥ Soles and heels in excellent shape
- ♥ No heavy wear, salt stains, or broken hardware
- ♥ Bag linings clean — no ink, odor, or peeling
- ♥ Décor & small furniture: clean, current, no chips

PROM, HOMECOMING & MATERNITY

- ♥ Prom & homecoming from about the last 2 years
- ♥ Please dry clean formals before bringing them in
- ♥ Maternity yes — same quality rules as everything else
- ♥ No wedding dresses; no kids' or baby clothing

FAST FASHION FACT

One cotton t-shirt takes about 2,700 liters of water to produce — roughly what one person drinks in two and a half years. — WWF

HOW & WHEN YOU GET PAID

Payment & Commission ♥

You earn 40% of the pre-tax selling price on every item that sells. The shop keeps 60%, which covers the pricing, tagging, floor space, and marketing that get your pieces in front of buyers. Sales tax is not part of the split.

40% ♥

TO YOU

60%

TO THE SHOP

+10%BONUS WHEN YOU TAKE
STORE CREDIT**PAYOUT DAYS — BY REQUEST**

Payouts happen on the 15th of every other month, and they're by request: checks aren't cut automatically. Stop in, call, or email by the 10th to let us know you'd like one, and it will be ready for you on or after the 15th. Your balance waits for you — plenty of consignors only collect once or twice a year.

Jan 15 • Mar 15 • May 15 • Jul 15 • Sep 15 • Nov 15**HOW YOU CAN TAKE IT**

- ♥ Check — request by the 10th; pick up in store (bring ID) or have it mailed
- ♥ Store credit — with a 10% bonus added; use it any time you shop
- ♥ Or both. Take a check this time and shop with credit next time — you decide each visit, no need to choose up front

GOOD TO KNOW

- ♥ Minimum payout is \$20; smaller balances carry forward
- ♥ Checks not claimed within 1 year convert to store credit
- ♥ Store credit expires after 2 years with no purchases and no consigning
- ♥ Credit is for in-store purchases and can't be cashed out or transferred

Why checks instead of cash.

A check gives us both a paper trail — proof it was paid and proof it was cashed, if either of us ever needs to look back. Cash leaves no record and means an extra bank run every payout day. So it's checks or store credit, never cash.

Consignment period & markdowns.

Items are consigned for 90 days from the date we accept and tag them. We may mark down after about 30 days, and again later, to help an item sell before day 90. After that, unsold items become shop property.

FAST FASHION FACT

Less than 1% of clothing is ever recycled into new clothing. Resale keeps it in circulation instead. — Ellen MacArthur Foundation

GET THE MOST FROM YOUR CONSIGNMENT

Tips & Quick Answers ♥

Tips for Success

Wash everything — even if it smells fine. Closets leave odors you've stopped noticing and shoppers haven't.

Inspect in good light — stains, pilling, loose threads, broken zippers, worn soles.

Lint-roll at home — it takes two minutes and it's the difference between accepted and declined.

Think current — if it's been in the closet 5+ years, it may be past its prime unless it's truly timeless.

Pack neatly — folded or rolled clothes, paired shoes, stuffed handbags. Neat bags are faster to sort and make a better first impression.

White bags, name on each — 2 kitchen 13-gallon bags per account, per month. Ask if you need some.

Leave tags on — NWT pieces sell faster and for more.

Watch the season — coats in late summer, sandals in spring.

Come back regularly — follow along on social. The floor changes weekly.

Quick Answers

Do I need an appointment?

No. Drop off Tue–Fri 11–6, Sat 12–4. Closed Sun & Mon.

How many items can I bring?

Up to 2 white 13-gallon bags per consignor account, per calendar month.

When does the 90 days start?

The day we accept and tag the item, not drop-off day.

What happens to declined items?

First visit: they go home with you. Later: we donate or call, based on your account. Call pickups have 7 days.

What happens to unsold items?

After 90 days they become shop property and are donated or saved for the annual bag sale.

Can I get items back early?

Not once they've been accepted and tagged — so take one last look through the bag before you hand it over.

How do I get a payout?

Let us know by the 10th of a payout month (Jan, Mar, May, Jul, Sep, Nov) that you'd like a check. Store credit you can use any time — and you can do both.

How do I check my balance?

Ask in store with your name or account number and we'll look it up.

I forgot my account number.

No problem — we'll look it up. Just make sure your name is on the bag.

Who sets the prices?

We do — based on brand, condition, and what sells in Douglas. Markdowns may start after about 30 days.

FAST FASHION FACT

The apparel industry emitted 944 million tonnes of CO₂ in 2023 — up 7.5% in a single year. — Apparel Impact Institute

TERMS & CONDITIONS

Consignment Agreement

Please read these terms before you sign. They govern every drop-off on your account until updated terms are published.

1. Consignment Period & Unsold Items

Items are consigned for 90 days from the date of acceptance and tagging. After 90 days, unsold items become the property of Used To Be Yours and may be donated to local charities or saved for the annual bag sale.

2. Commission Structure

Consignor receives 40% of the pre-tax selling price. Used To Be Yours retains 60%. Sales tax is collected by the shop and is not part of the split.

3. Pricing & Markdowns

Used To Be Yours sets and adjusts prices on all consigned items to maximize sales. Prices may be reduced after about 30 days, and again later during the consignment period.

4. Item Limits

Consignors may bring a maximum of 2 white 13-gallon bags of items per account, per calendar month. The limit is per consignor account, not per household. Each bag must be labeled with the consignor's name.

5. Item Acceptance

Used To Be Yours accepts only new or almost-new items in current or timeless styles, including women's, men's, maternity, décor, and small furniture. Kids' and baby clothing and wedding dresses are not accepted. Prom and homecoming must be from about the last two years and dry cleaned. Used To Be Yours may accept or decline any item based on inventory, quality, season, and demand. Acceptance is complete only when an item is tagged.

6. Condition, Cleaning & Declined Items

All items must be clean and free of pet hair. Pet-haired items are declined. If an accepted item requires excessive lint-rolling, a \$1-per-item cleaning fee applies. On the first visit, items are sorted with the consignor present. After that, declined items are donated or held for pickup according to the choice on the consignor's account. If the consignor chose call, items must be picked up within 7 days of the call. After 7 days they become shop property.

7. Item Care & Risk

Used To Be Yours takes great care with consigned items but is not responsible for loss, damage, or theft of consigned merchandise.

8. Payment

Payouts are issued by request on the 15th of January, March, May, July, September, and November. Payout requests must be received by the 10th of the payout month. Minimum payout is \$20; smaller balances carry forward.

TERMS & CONDITIONS, CONTINUED

Agreement, continued ♥

9. Payment Methods

Earnings may be taken as a check (picked up in store with ID, or mailed), as store credit with a 10% bonus, or as any combination of the two, chosen at the time of payout. Cash is not paid. Store credit is for in-store purchases, is not transferable, and cannot be cashed out.

10. Unclaimed Payments & Credit

Checks not claimed within 1 year convert to store credit. Store credit expires after 2 years of inactivity (no store purchases and no new consignments).

11. No Early Returns

Items cannot be returned once they have been accepted and tagged. Please be certain you are ready to consign before dropping off.

12. Ownership, Accuracy & Authenticity

Consignor certifies that all items are owned by them, are not stolen, and are authentic (not counterfeit). If a counterfeit item is later identified, consignor agrees to reimburse Used To Be Yours for any resulting loss. Consignor agrees to keep contact information current.

13. Photos & Social Media

By consigning, you allow Used To Be Yours to photograph accepted items and use those photos in the shop, on the website, and on social media accounts to help the items sell. Your name will not be used without permission.

14. Age

Consignor must be 18 years of age or older. A parent or legal guardian must sign for a minor.

15. Updates to These Terms

Used To Be Yours may update these terms for future drop-offs. Updated terms will be available in the shop and in the current welcome packet. Dropping off after new terms are posted constitutes acceptance of those terms for that drop-off.

16. Entire Agreement & Governing Law

This agreement is the entire agreement between the consignor and Used To Be Yours about consignment. If one part is found unenforceable, the rest still applies. It is governed by the laws of the State of Wyoming.

Questions about any of this? Ask before you sign. I'd rather explain it twice than have you surprised later.

PLEASE SIGN AND RETURN THIS PAGE

Consignor Agreement

I have read and agree to all terms in this Consignment Agreement. I understand the 90-day period starts when items are accepted and tagged, that I earn 40% of the pre-tax selling price, that payouts are available by request on the 15th of every other month as a check or store credit, and that unsold items after 90 days become shop property and will not be returned. If I choose call for declined items, I have 7 days from that call to pick them up.

CONSIGNOR NAME (PRINT)

SIGNATURE

DATE

PHONE

EMAIL

MAILING ADDRESS

IF I CAN'T USE AN ITEM AFTER YOUR FIRST VISIT

- ☐ Donate it
- ☐ Call me — I have 7 days to pick up

PLEASE ALSO CONFIRM

- ☐ I am 18 or older (or I am the parent/guardian signing for a minor).
- ☐ I understand unsold items after 90 days will not be returned.
- ☐ I allow photos of accepted items for in-store use and shop social media.

STORE COPY — FOR OFFICE USE

ACCOUNT NUMBER

DATE RECEIVED

BAGS RECEIVED

ITEMS ACCEPTED

PROCESSED BY

Thank you for consigning with us! ♥

Keep pages 1-11. Return this signed page — we'll copy it for our file.
206 E Center St | Douglas, WY 82633 | 307.359.5742 | Shop. Consign. Repeat.